



Roland W. Burris

Comptroller
State of Illinois

January 17, 1979

201 State House
Springfield, Illinois 62706
217/782-6000

PAYROLL MEMORANDUM

TO: All State Agencies who have employees who will be using
the new underground parking facilities South of the
William G. Stratton Office Building

FROM: Dan Steven, Payroll Supervisor *Dan Steven*

RE: Parking Deductions

Pursuant to House Bill 2999 (Public Act 80-1511) recently passed by the General Assembly and signed into law by the Governor, State employees who use the new underground parking facilities South of the William G. Stratton Office Building will be required to have the \$20.00 per month (\$10.00 per $\frac{1}{2}$ -month) parking fee deducted from their pay checks. This deduction becomes effective with the February 16-28, 1979, pay period.

These employees should contact the appropriate person in their agencies and complete 3 forms C-29, Payroll Deduction Authorization. The completed deduction authorization cards should be distributed as follows: one to the Comptroller; one to the Secretary of State and one retained by the agency. The deduction should be placed in box 42 on the payroll voucher and positions 754 through 758 on the magnetic tape. The trailer record code will be 45-045 and should be made payable to Secretary of State Parking Fees.

If you have any questions regarding this memorandum, please contact me at (217)782-4758.